## Notice of Meeting

## Governance and Ethics Committee

Monday, 5th September, 2016 at 5.00 pm in Committee Room 1 Council Offices Market Street Newbury

Date of despatch of Agenda: Thursday, 25th August 2016

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462 e-mail: andy.day@westberks.gov.uk / moira.fraser@westberks.gov.uk / stephen.chard@westberks.gov.uk

Further information and Minutes are also available on the Council's website at <u>www.westberks.gov.uk</u>



To: Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Chris Bridges, Graham Bridgman, James Cole, Barry Dickens, Lee Dillon, Rick Jones (Chairman), Anthony Pick and Quentin Webb

Substitutes: Councillors Billy Drummond, Sheila Ellison and Tim Metcalfe

## Agenda

9

Part I			Page No.	
	1	<b>Apologies</b> To receive apologies for inability to attend the meeting (if any).		
	2	Election of Chairman To elect a Chairman for the remainder of the 2016/17 Municipal Year.		
	3	<b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on 25 April 2016 and 19 May 2016.	1 - 10	
	4	<b>Declarations of Interest</b> To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with Members' <u>Code of Conduct</u> .		
	5	<b>Forward Plan</b> Purpose: To consider the Forward Plan for the next 12 months.	11 - 14	
Standards Matters				
	6	Update on Ethical Matters - Quarter 1 of 2016/17 (GE3089)	15 - 22	
	7	A new Councillors Code of Conduct (C3066)	23 - 56	
Governance Matters				
	8	Internal Audit Annual Report 2015/16 (GE3085)	57 - 68	

Annual Governance Statement 2015-16 (GE3084)

- **Å**1 -



69 - 82

Purpose: \*

10	Annual Governance Statement - Statement in Support by the Section 151 Officer (GE3086)	83 - 88
11	Annual Governance Statement - Statement in Support by the Monitoring Officer (GE3087)	89 - 98
12	West Berkshire Council Financial Statements 2015/16 including KPMG Opinion (GE3088)	99 - 224
13	Changes to the Constitution - Part 11 (Contract Rules of Procedure) (C3134)	225 - 254
14	Response to the Motion that the Council Investigates Webcasting (C3065)	255 - 260

Andy Day Head of Strategic Support

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

